

3225 MAIN STREET • P.O. BOX 226  
BARNSTABLE, MASSACHUSETTS 02630



CAPE COD  
COMMISSION

(508) 362-3828 • Fax (508) 362-3136 • [www.capecodcommission.org](http://www.capecodcommission.org)

## Minutes

### Meeting

#### Cape Cod Commission

First District Courthouse • Assembly of Delegates Chambers  
3195 Main Street, Barnstable, MA 02630

January 25, 2018

The meeting was convened at 3:00 p.m., and the Roll Call was recorded as follows:

Town	Member	Present
Barnstable	Royden Richardson	Absent
Bourne	Richard Conron	✓
Brewster	Elizabeth Taylor	✓
Chatham	Michael Skelley	✓
Dennis	Richard Roy	✓
Eastham	Joy Brookshire	✓ ( <i>arrived at 3:10 p.m.</i> )
Falmouth	Charles McCaffrey	✓
Harwich	Jacqueline Etsten	Absent
Mashpee	Ernest Virgilio	✓
Orleans	Len Short	✓
Provincetown	Vacant	Vacant
Sandwich	Harold Mitchell	✓
Truro	Kevin Grunwald	✓
Wellfleet	Roger Putnam	✓
Yarmouth	John McCormack, Jr.	✓
County Commissioner	Mary Pat Flynn	Absent
Minority Representative	John Harris	✓
Native American Rep.	David Weeden	✓
Governor's Appointee	Michael Maxim	✓

The Cape Cod Commission Meeting was called to order on Thursday, January 25, 2018 at 3:00 p.m. in the First District Courthouse, Assembly of Delegates Chambers, 3195 Main Street, Barnstable, MA. Roll was called and a quorum was established.

## **SUMMARY OF ACTIONS TAKEN/VOTES:**

The minutes of the November 30, 2017 Commission meeting were approved by a unanimous vote.

### **■ MINUTES**

The minutes of the November 30, 2017 Commission meeting were reviewed. Len Short moved to approve the minutes, Roger Putnam seconded the motion and a vote called on the motion passed with a unanimous vote.

### **■ EXECUTIVE DIRECTOR'S REPORT**

Executive Director Paul Niedzwiecki said this would be his last meeting as Executive Director and today he would be giving an exit report on Cape Cod Commission activities and achievements during his tenure as Executive Director. He said the County Commissioners approved Deputy Director Kristy Senatori as Acting Executive Director for a time to be determined.

- He said he was hired at a time when there was a lot of community concern, organizations need to evolve and he has been planning for his succession since he took the position. He said the biggest issue going forward will be housing.
- He said during his tenure he changed Commission staffing and brought in new job descriptions such as special project coordinators because it was a flexible position, the Commission will evolve again with the Early Retirement Incentive Program and there will be a restructuring of Commission staff.
- He said he always thought the Commission should be branded and a new Commission logo was created.
- Changes were made to the Regional Policy Plan and Development of Regional Impact (DRI) thresholds.
- Both the Buzzards Bay Growth Incentive Zone and the Yarmouth Growth Incentive Zone were approved and adopted by County Ordinance and the Commission continues to work with the Town of Barnstable on their Growth Incentive Zone that was adopted by County Ordinance.
- Chapter H, Municipal Application for Revisions to DRI Thresholds was adopted by County Ordinance. He said the regulations were established to help implement a regulatory approach to guide growth toward areas that are supported by infrastructure and away from areas that must be protected.
- The Ocean Management Plan was adopted by the Commission and he said it was the first Cape-wide District of Critical Planning Concern (DCPC) initiated by the County Commissioners.
- The Craigville Beach DCPC was adopted, the Cape-wide Fertilizer Management DCPC was adopted and Development Agreements were approved for larger phased projects.
- The Commission's regulatory department was looked at for more significant DRIs and now projects go through the regulatory process much faster.
- The Commission focused on Economic Development and established the Regional Economic Development Strategy Executive Team (RESET) program. He said it's an important program that provides planning assistance to towns.
- Cape Cod received designation as an Economic Center and the Commission was the first agency to hire an environmental economist.
- The Commission was charged with updating their implementation plan in accordance with Section 208 of the Clean Drinking Water Act. He said the Commission should take great pride in being the agency the State designated to do the update. He said the 208 Plan has become a national model and it was approved by the Governor and the Environmental Protection Agency.
- Over the 10-year period the Commission has become more innovative in its ideas and development of tools and the Commission has been asked to speak around the country. He said the Commission has received many awards which has given the Commission special recognition for its achievements.

Mr. Niedzwiecki closed by thanking the Commission, the County Commissioners and specifically Leo Cakounes for his recent impact on the Commission, and the Assembly of Delegates for their support. He thanked Commission staff and both present and former Commission members for their service and said he is forever grateful for their service and advice.

Ernest Virgilio thanked Mr. Niedzwiecki for his amazing leadership skills.

Elizabeth Taylor said Mr. Niedzwiecki has been offered a wonderful opportunity and the Commission hopes to hear more about the redevelopment project Mr. Niedzwiecki will be overseeing. She thanked Mr. Niedzwiecki for his years of service, time, energy and expertise.

Jack McCormack thanked Mr. Niedzwiecki for his years of leadership and wished him well in his new position.

John Harris thanked Mr. Niedzwiecki for his leadership skills and said he hopes all organizations can benefit from his leadership.

Charles McCaffrey said the Commission is recognized as one of the best planning agencies in the country.

Roger Putnam said Mr. Niedzwiecki is the best he has known and he wished him the best in his new position.

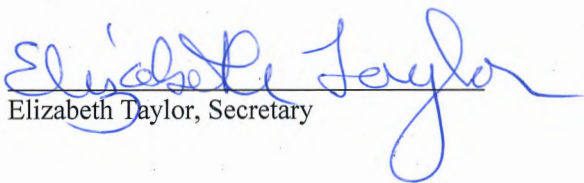
Harold Mitchell thanked Mr. Niedzwiecki for all that he has done at the Commission and said Kristy Senatori will take the Commission on to new heights.

■ **NEW BUSINESS:** *Topics not reasonably anticipated by the Chair more than 48 hours before the meeting.*

No new business was taken up.

A motion was made to adjourn at 4:25 p.m. The motion was seconded and voted unanimously.

Respectfully submitted,

  
Elizabeth Taylor, Secretary

#### **List of Documents Used/Presented at the January 25, 2018 Commission Meeting**

- Handout material: January 25, 2018 Commission Meeting Agenda.
- Handout material: November 30, 2017 Draft Commission Meeting Minutes.